

# BUNKER HILL PTO

June 2020  
Meeting  
Minutes

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*Date | time* June 11, 2020| 7:04 pm | *Meeting called to order by* Kristen Wootton |  
*Location* Zoom

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## In Attendance

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Melanie Kerr, Kristen Wootton, Heather Finn, Mystie Green, Sara Thomas, Kerri Davis

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## Opening Prayer

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Opening Prayer was led by Sara Thomas.

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## New Business

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Budget Proposal. Mystie reviewed the budget previously sent out to the membership. Questions were taken. There was a motion to approve the budget as set, seconded and approved.

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## Principal's Report

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Principal Heather Finn presented her report. Dr. Finn shared that the school has permanently hired Janelle Bowles as a kindergarten teacher. Heather Koers will be starting as the new cafeteria monitor for the new year. Amanda Day's old classroom next to the copy/mail room will be a parent/teacher workroom. Wanamaker Early Learning Center is currently open and running. The director shared some ideas/tips with Dr. Finn that is working for them—assigned seating, eating in the cafeteria, etc.

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## Treasurer's Report

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Treasurer Mystie Green presented her report for May. The report had been emailed to members. Mystie touched on a few points of interest in the report. It was motioned and voted to be approved.

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## Secretary's Report

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The May minutes were sent out over email for members to review prior to the meeting. A motion was made and seconded to approve the minutes. The minutes were approved.

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## President's Report

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President Kristen Wootton shared that she was excited for Kerri Davis to join the board this year as Social Media Correspondent.

Kristen shared that a lot of committee chair positions are still open. Discussion was held on the necessity of filling these positions due to the COVID crisis. Members in attendance agreed that the bookstore would remain closed for at least the first 9 weeks of school, as well as having no fundraisers during this time. We will be encouraging people to enter box tops, Coke rewards and utilize Kroger and Amazon cash back giving.

Calendar updates: No meetings scheduled for October and March due to school breaks.

Laminating: Mystie questioned on if it will be allowed due to the pandemic. Dr. Finn shared that non-staff is still not allowed into the building at the time.

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## Old Business

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None.

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## Committee Reports

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### Committee reports

- Art to Remember- We still don't have a new date for delivery yet.
- Back To School Night-will it be taking place this year? Dr. Finn will let us know when she finds out.
- Box Tops/Coke Rewards-Mystie Green
  - Don't forget to scan your receipt for box tops.
- Grade Level Parties-Kristen Wootton
  - Grade parties are unknown at this time.

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## Adjournment

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The meeting was adjourned at 7:48 pm